

Part-Time Position to Hire:

Nonprofit Director of Fund Development - Living Hope Ranch, Inc.

REMOTE ...

Living Hope Ranch is a 12 month, faith based on-site program for female teens, 13-17, who are struggling with life-controlling issues. We offer a structured environment that fosters personal growth and prepares residents for success in their relationships and careers.

We are EXCITED to be posting this Employment Opportunity! We are seeking to hire a unique individual with the skillset to provide Administrative Oversight to our Fund Development Strategies.

The Executive of Fund Development is the key management leader of Living Hope Ranch, Inc. The Executive Administrator is responsible for: designing and administering the Fund Development Program, fundraising, marketing, and community outreach. The position reports directly to the Board of Director.

The mandate of this position will be to move Living Hope Ranch towards 'onsite' operations with focus in the following area:

- **Board Governance:** Works with board to fulfill the organizations mission.
- **Financial Performance and Viability:** Develops resources sufficient to ensure the financial health of the organization.
- **Organization Mission and Strategy:** Works with board and staff to ensure that the mission is fulfilled through programs, strategic planning, and community outreach.

Professional Qualifications Needed

- A bachelor's degree.
- Transparent and high integrity leadership.
- Five or more years senior nonprofit management experience.
- Experience and skill in working with a Board of Directors.
- High level strategic thinking and planning. Ability to envision and convey the organization's strategic future to the staff, board, volunteers and donors.
- Ability to effectively communicate the organization's mission to donors, volunteers and the overall community.
- Demonstrated ability to oversee and collaborate with staff.
- A history of successfully generating new revenue streams and improving financial results.
- Active fundraising experience. Excellent donor relations skills and understanding of the funding community.
- Previous success in establishing relationships with individuals and organizations of influence including funders, partner agencies and volunteers.
- Solid organizational abilities, including planning, delegating, program development and task facilitation.
- Strong financial management skills, including budget preparation, analysis, decision making and reporting.
- Strong written and oral communication skills.
- Strong public speaking ability.
- Strong work ethic with a high degree of energy.

Salary - \$32,000/ part time /annum

Please submit inquiries (call 306-299-7997) or application to: livinghoperanch@gmail.com